The easiest way to scan answer documents without any preparation is with "On the Fly" assessments.

Select "Create a New Assessment" from the Assessments menu.

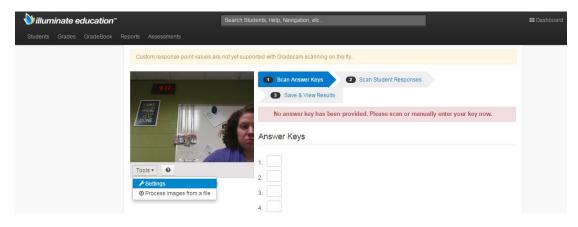
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Select "On The Fly". Type in the number of questions. Then click "okay".

Create a New Assessment	×	
On The Fly SCAN NOW Quickly scan your answer sheets and your student responses using GradeCam.		
Manual Setup Click through the pages to title your assessment, enter or scan your key, optionally alig standards, etc. Setup your assessment for scanning now or later.	In	
 Eltembank Jump out to the Illuminate Itembank to build an assessment from a bank of items. 		
How many questions are in your assessment?	5	
Okay		

The default camera is usually your computer's webcam. It will be easier to use your document camera.

To change your camera, click on "Tools" under the camera view. Then select "Settings".





This work is licensed by Lynette Daig under a <u>Creative Commons Attribution-</u> NonCommercial-ShareAlike 4.0 International License. Click the dropdown menu next to "Selected Camera".

Select Document Camera.

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You should also check the box next to "Prompt me for unexpected blanks and/or multiples".

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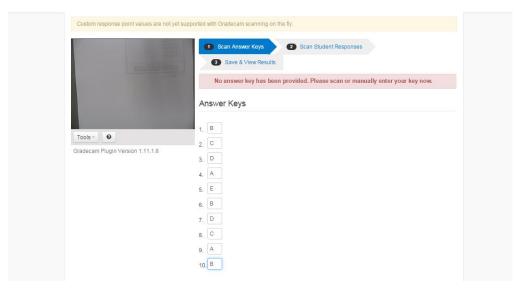
When you are finished, click "Save Settings".



Scanning "On the Fly" assessments

Step 1: Set the answer key.

You can either type in the answers or create a paper answer sheet and scan it.



Step 2: Scan the student answer sheets.

Once your answer key is set, click on "Scan Student Responses".



Stack the answer sheets and place them under your document camera. Pick up, or slide off one sheet at a time, making sure each answer sheet scans properly.

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Step 3: Save and View Results

When you have finished scanning the student documents, click on "Save and View Results"

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Illuminate will display a graph of the overall performance, as well as the results for each student.

To save the results so that you can analyze them, or have a record of them, click "Save as an Assessment"

