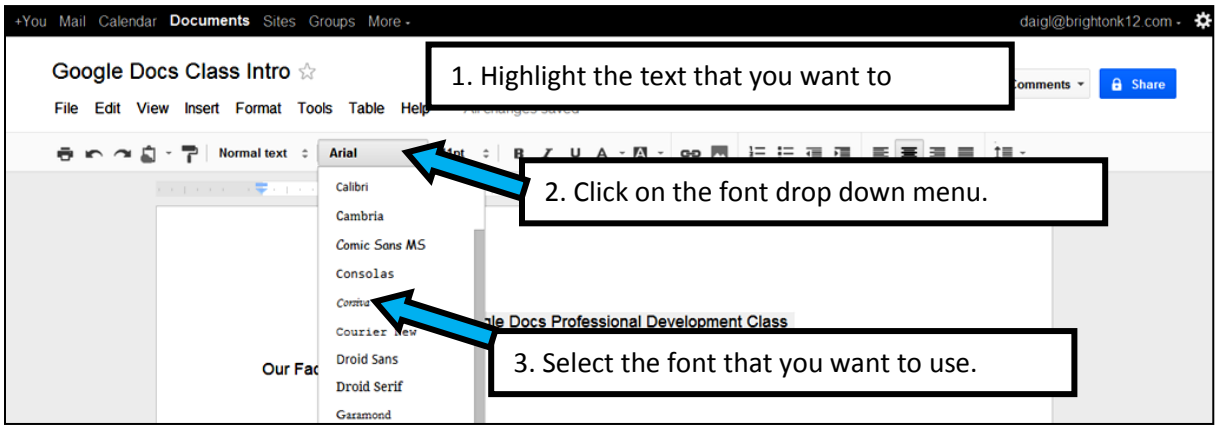
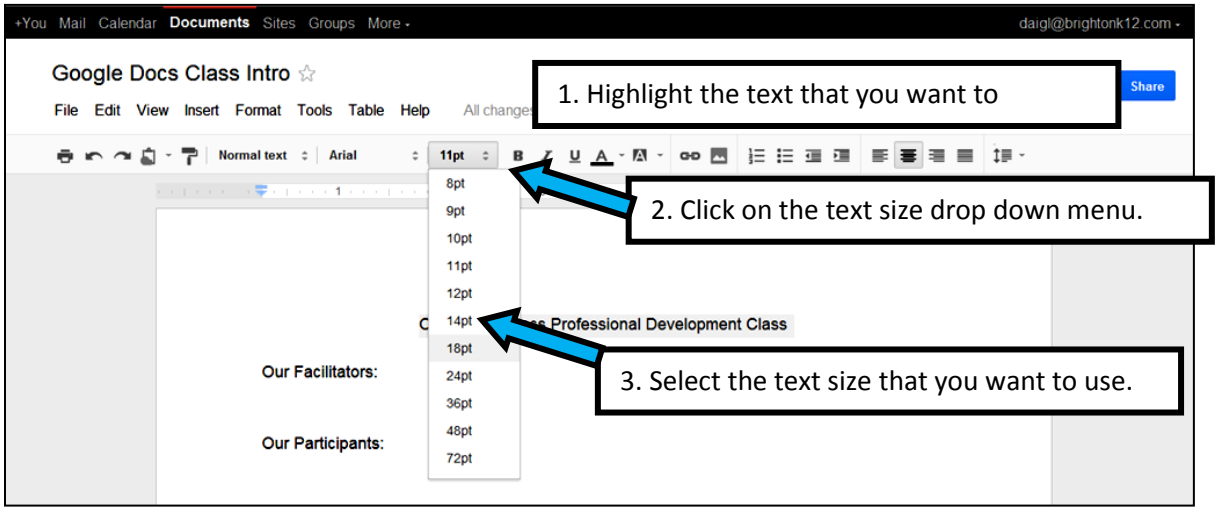
GOOGLE DOCS BASICS: WORKING WITH TEXT

Most of your basic text editing can be done from the toolbar, just like in Microsoft Word.

Changing the Font



Changing the Text Size



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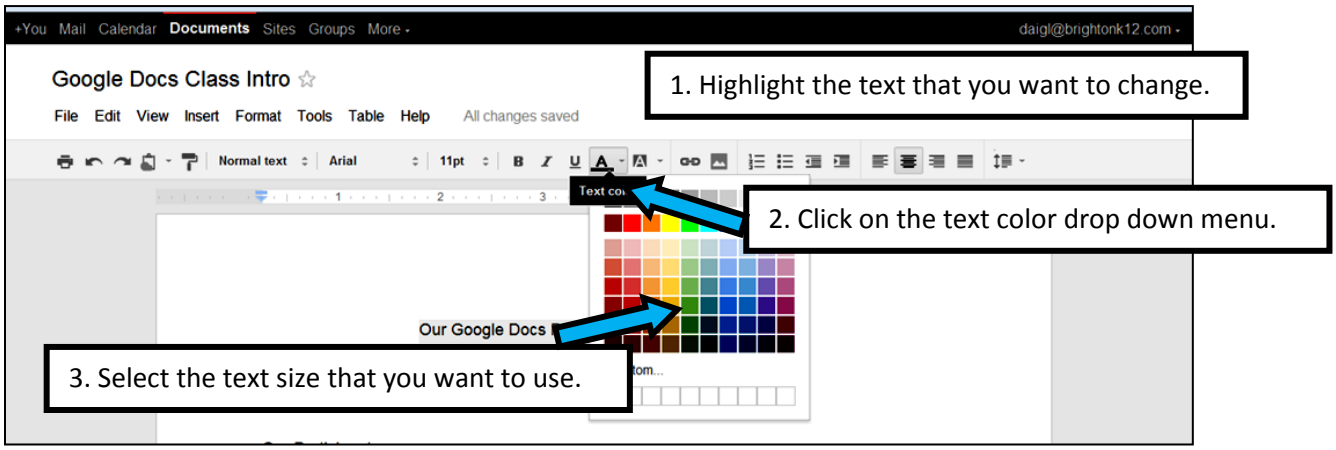
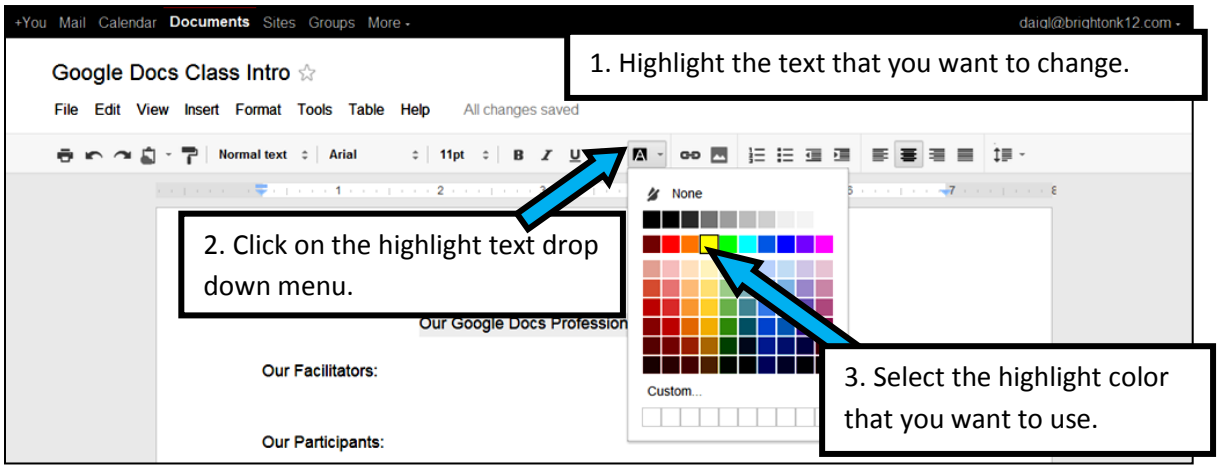
GOOGLE DOCS BASICS: WORKING WITH TEXT

Changing the Font Color



Highlighting Text



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